

**GOVERNMENT OF MAHARASHTRA
SYDENHAM COLLEGE OF COMMERCE AND ECONOMICS**

'B' ROAD, CHURCHGATE, MUMBAI-400020.

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Date: 25.09.2020

**GUIDELINES FOR THE STUDENTS APPEARING FOR THE ONLINE
EXAMINATION –**

1. The student must ensure that they make themselves properly aware of the Syllabus, Paper pattern, Timetable & Technical platform used by the college.
2. Student must appear for the examinations as per the time-table schedule prescribed by the College and should make requisite arrangements .Such as (Smartphone /Laptop /Tab /Desktop /Any other gadget, Internet connectivity, etc.)
3. Students should not resort to the use of unfair means while attempting the examination. College will initiate action for use of unfair means as per University Rules & Regulations.
4. Since this is an online examination, there will not be any revaluation facility.
5. Students should refer to and follow instructions given by College Website and Official Telegram Group only. Do not believe in messages spread on any social media platform.
6. Username & Password will be provided on students registered email address and mobile number. It is unique for each student, do not share it with anyone.
7. No question bank will be provided to the students. However, sample questions describing question format will be given soon.
8. Students are advised to watch the video carefully, posted on college website regarding the online exam.
9. Students are advised to prepare 10 minutes prior to the exam. But exam will start & end as per given schedule.
10. Syllabus for the Regular exam is syllabus covered of the respective subject till 15 March, 2020. For ATKT exam – the syllabus prescribed by the University of Mumbai for respective semester.
11. Students are advised to update their mobile, internet browser- chrome version. Mobile phone/Laptop should be fully charged.
12. All the online exams will be conducted for a period of 60 minutes & 50 marks. There will be 25 MCQ's - each will carry 2 marks. No negative marking for the exam.
13. Each MCQ consist of a definite problem statement and a list of 4 suggested solutions known as alternative or options. The 4 alternatives consist of one correct or best alternative which is the answer.
14. Necessary facility for online theory exam will be provided for students with disabilities, with college permission only. (For eg. 20 Minutes extra time, Approval for writer, etc.)
15. ALL THE BEST!!



Principal
PRINCIPAL

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