



Government of Maharashtra's

Sydenham College of Commerce & Economics

(Reaccredited Grade 'A', CGPA 3.42)

Internal Quality Assurance Cell (IQAC)

Annual Quality Assurance Report

(AQAR 2016-17)



Submitted to National Assessment and Accreditation Council (NAAC)

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

2016-2017

Details of the Institution

1.1 Name of the Institution

Sydenham College of Commerce & Economics

1.2 Address Line 1

'B' Road

Address Line 2

Churchgate

City/Town

Mumbai

State

Maharashtra

Pin Code

400 020

Institution e-mail address

sydenhamiqac@gmail.com

Contact Nos.

022-2288211 / 022-22042897

Name of the Head of the Institution:

Dr. Manoj B Bhide

Tel. No. with STD Code:

022-22871452

Mobile:

9833216232

Name of the IQAC Co-ordinator:

Dr. Ritesh Kumar Singhal

Mobile:

9869109674

IQAC e-mail address:

sydenhamiqac@gmail.com

1.3 NAAC Track ID (*For ex. MHCOGN 18879*)

MHCOGN10629

OR

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

-

1.5 Website address:

www.sydenham.ac.in

Web-link of the AQAR:

<http://sydenham.ac.in/aqar/1617.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A		2004	2009
2	2 nd Cycle	A	3.42	2017	2022
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

10/07/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR 2015-16 24 /09 /2016 (DD/MM/YYYY)

1.9 Institutional Status

University	State	<input type="text" value="NA"/>	Central	<input type="text" value="NA"/>	Deemed	<input type="text" value="NA"/>	Private	<input type="text" value="NA"/>
Affiliated College	Yes	<input type="text" value="√"/>	No	<input type="text"/>				
Constituent College	Yes	<input type="text"/>	No	<input type="text" value="√"/>				
Autonomous college of UGC	Yes	<input type="text"/>	No	<input type="text" value="√"/>				
Regulatory Agency approved Institution	Yes	<input type="text" value="√"/>	No	<input type="text"/>				

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input type="text" value="√"/>	Men	<input type="text"/>	Women	<input type="text"/>
	Urban	<input type="text" value="√"/>	Rural	<input type="text"/>	Tribal	<input type="text"/>
Financial Status	Grant-in-aid	<input type="text" value="√"/>	UGC 2(f)	<input type="text" value="√"/>	UGC 12B	<input type="text" value="√"/>
	Grant-in-aid + Self Financing	<input type="text" value="√"/>	Totally Self-financing	<input type="text"/>		

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

University of Mumbai, Mumbai

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

	<input type="text" value="No"/>		
Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	<input type="text" value="No"/>
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text" value="No"/>
UGC-COP Programmes	<input type="text" value="No"/>		

Achievement:

Sydenham College has retained the tradition of integrating academic knowledge with cultural & social aspects keeping in mind the future vision of the society. College adopts best practices for overall development not only of students and staff but also of the community as a whole. As a result of this transcendent practice, Sydenham College has been awarded prestigious awards; ***India's Most Trusted Brand Award, 'India's No.1 Brand in Commerce and Economics category', Asia's Most Trusted Brand Award & World's Most Trusted Brand Award in 2016*** as per the Consumer Survey Report, conducted by Media Research Group . Sydenham College is also reaccredited by NAAC in February 2017, and was awarded Grade 'A' with a CGPA of 3.42 out of 4. This CGPA is the highest score of all the Government of Maharashtra college's/institute's in the state.

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="--"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and	<input type="text" value="--"/>

community representatives

2.7 No. of Employers/ Industrialists

--

2.8 No. of other External Experts

02

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

06

2.11 No. of meetings with various stakeholders:

No.

08

Faculty

04

Non-Teaching Staff

02

Students Alumni

02

Others

02(With
Parents)

2.12 Has IQAC received any funding from UGC during the year?

Yes

-

No

✓

If yes, mention the amount

--

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

07

International

--

National

--

State

--

Institution Level

07

(ii) Themes

Student Enrichment

2.14 Significant Activities and contributions made by IQAC;

- IQAC team successfully organises Dr. Babasaheb Ambedkar Memorial Lecture on 16th September 2016. It invited noted economist and Member of Parliament Dr. Narendra Jadhav. He Spoke on Dr. Babasaheb Ambedkar's Thoughts.
- IQAC undertakes the feedback of Teachers by Students, feedback on support services to improve the facilities.
- IQAC has suggested providing more space for classrooms and facility rooms for students and teachers. IQAC also encouraged the staff members to submit research proposals.
- Health Committee of College and IQAC jointly organised the Health Camp of Diabetes Check-up for the college teaching and non-teaching staff by inviting Dr. Ritu Johari from Roche Diabetes Care on 19th September 2016.
- The Sydenham Computer Centre (SCC) and IQAC jointly organised industrial visit to Nazara Technologies, Mumbai on 13th October 2016. A batch of 50 students participated in this visit.

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- IQAC & Skill Development Unit of our college jointly organised the lecture cum talk programme on 'Focus and Time management in the Age of Social Media' by a well-known motivational speaker Mr. Ashish Janani on 14th October 2016 in the college auditorium. Around 400 students of B. Com and M. Com participated in it including the entire college faculty.
- IQAC and Brouhaha 16 jointly organised a talk programme on 25th October 2016 for the marketing students of Brouhaha 16 by our alumnus Mr. Amit Sinha who is Vice President at Lintas Lowe Group, Mumbai.
- IQAC team successfully organised Prof. RM Joshi Memorial Lecture on 30th November 2016. It invited noted Chartered Accountant and our alumnus Mr. Deepak Ghaisas to deliver the lecture. Mumbai University Registrar, Dr. M.A. Khan was the Guest of Honour.
- IQAC organizes seminar/talk programme of our alumnus Mr. Alok Kejriwal, CEO of gamestowin.com on "Confessions of an Entrepreneur" on 3rd December 2016.
- During Brouhaha festival in December 2015, IQAC had organised various Seminars like:
 - 1. During the inter collegiate festival between 9th December 2016 to 16th December 2016. Ms. Shruti Lohia a Chartered Accountant spoke on 'How to make Effective Presentation' on 10th December 2016.
 - 2. Ms. Karishma Haldankar, Assistant Manager at Wockhardt Hospitals, Mumbai spoke about 'Importance of Advertising' on 15th December 2016.
- IQAC has organized post NAAC seminar/lecture on 'GST' on 15th March 2017, by well-known Chartered Accountant Shri. Vikram Mehta for the benefit of B. Com & M. Com Students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To plan for an orientation programme for the first year students of the college. Parents also to be invited.	1. The Orientation programme was successful as it was organised two times, one for the FY.B. Com students and one for the FYBMS and FYBBI students, where the complete information was given about credit based semester system and the various facilities available in the college.
2. To encourage faculties to apply for minor research project of UGC	2. Three faculty members had applied for Minor Research Project of Mumbai University.
3. To conduct remedial lectures for the needy students.	3. Remedial lectures were conducted for the students who were weak in English language and mathematics as well as for the students who had difficulties in understanding certain topics of other subjects.
4. To Undertake feedback from the students.	4. Student feedback was taken about teaching as well as about the other facilities available in the college; college office, library, gymkhana and canteen.
5. To organise workshop to enhance research culture in college.	5. IQAC has constantly encouraged faculty about importance of research. Every third Saturday there are informal discussions on various research topics.
6. To conduct session of financial awareness for the students.	6. The skill development unit & IQAC of the college conducted a short term course

<p>7. To conduct seminars during Brouhaha festival.</p>	<p>on financial awareness for the students as well as a visit to the L&T mutual fund at BKC</p> <p>7. The IQAC has organised 02 seminars during intercollegiate festival Brouhaha 2016 in the college & 01 seminar by alumni cell.</p>
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**(Please refer Annexure i for Academic Calendar)*

2.16 Whether the AQAR was placed in statutory body

Yes

☐ --

No

☒ √

Management

☐ --

Syndicate

☐ --

Any other body

☐

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	-	-
UG	01	-	02	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	01
Diploma	-	-	-	01
Certificate	-	-	-	02
Others	-	-	-	03
Total				
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBSGS (Credit Based Semester Grading System) & Choice Based Semester Credit System (CBSCS) implemented. Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☒
(On all aspects)

Mode of feedback: Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*(Please refer Annexure ii for an analysis of the feedback).

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As an affiliated college, we implement all revisions in syllabus carried out by University of Mumbai from time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	15	04	01	0

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
15	02	04	00	01	00	00	00	20	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

65

02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	01	-
Presented	08	12	-
Resource Persons	-	-	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The college stresses the need for natural way of learning. Traditional method as well as modern learning methods with use of technology is used for the benefit of the students.
- The faculty members use audio visual aids in self-financing courses to make the subject interesting.
- Enabling academically weak students to cope with the learning by making groups with an academically strong student.

2.7 Total No. of actual teaching days

180 days

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Masking, Coding, Double Valuation, Photocopy, Revaluation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

-

-

- Dr. Shrinivas Dhure is the member of the Board of Studies of Mathematics and Statistics for the FYBCom course.

2.10 Average percentage of attendance of students

91.5

2.11 Course/Programme wise
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III Class %	Pass %
M.Com.	128	NA	46.09	32.03	17.18	95.30
B. Com	565	NA	20.35	46.67	18.60	85.62
BBI	107	NA	16.59	34.77	35.79	87.15
BMS	121	NA	12.35	42.08	23.95	78.38

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Feedback was obtained from students regarding classroom teaching of individual teacher and also of the college infrastructure and administration and gymkhana.
- Regular meetings were held to take review of the syllabus completed and lectures engaged by the respective Head of the Departments.
- After analysing the results of periodical tests, remedial lectures and guidance sessions were conducted.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	02
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	25	12	-	06
Technical Staff	-	-	-	-

Criterion – III**3. Research, Consultancy and Extension****3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

1. IQAC encourages faculty to apply for minor research. Two faculty members applied for University of Mumbai minor research project.
2. IQAC encourages faculty to contribute articles towards research journals. In 2016-17, many faculty members presented papers in conferences and seminars.
4. Case studies created by the faculties are discussed in the classroom which helps to develop research attitude among the students.
5. M. Com students are given research based projects for their internal assessment.
6. Short term training programme was attended and paper presented by two faculties who are also in IQAC at S. V. NIT Surat.
- 7 One faculty member attended faculty development at H. R. college, Mumbai.

3.2

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	02	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	04	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	07	08	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total			-	

3.7 No. of books published

i) With ISBN No.

-

Chapters in Edited Books

-

ii) Without ISBN No.

-

3.8 No. of University Departments receiving funds from

UGC-SAP

NA

CAS

NA

DST-FIST

NA

DPE

NA

DBT Scheme/funds

NA

3.9 For colleges

Autonomy

-

CPE

-

DBT Star Scheme

-

INSPIRE

-

CE

-

Any Other (specify)

-

3.10 Revenue generated through consultancy

-

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	69	State level	Nil
National level	Nil	International level	Nil

3.22 No. of students participated in NCC events:

University level	NA	State level	NA
National level	NA	International level	NA

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
	Nil		Nil
National level		International level	

3.24 No. of Awards won in NCC:

University level	NA	State level	NA
National level	NA	International level	NA

3.25 No. of Extension activities organized

University forum	Nil	College forum	Nil
NCC	Nil	NSS	110
Any other (Dept. of Lifelong Learning and extension			04

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation
- Ek Koshish: Desire to Live
- Eye Check up
- Bone Marrow Registry
- Stationary & shoes distribution
- Educational Project
- Survey of street dog
- Out of School student survey
- Voter Registration
- Senior citizen survey
- NSS week
- 07 days residential Camp
- Disaster Management workshop
- Medical Camp
- Awareness about cyber crime
- Green Ganesha
- Traffic awareness
- Street play on social issues
- AIDS awareness
- Organ donation
- E-waste management
- Pulse Polio drive
- Thalassemia Check up
- Lecture on various social issues
- Consumer awareness programme
- Recording of teaching material for the visually handicapped students
- Subscription of Braille Magazine
- Survey of status of women in society
- Stalls to promote entrepreneurship among students
- Secured second position in Mumbai University festival UDAAN for poster making competition on social issues like AIDS

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	51250sq.ft.- building 26100sq.ft.- garden & surrounding area	-	Government Funded	-
Class rooms	21	-	Govt. of Maharashtra	21
Laboratories	03	-	-	-
Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 0 lakhs) during the current year.	397	1. Wi-Fi Connectivity (10 MB Leased line in college and BBI),Rs. 9,00,000 2. Six laptops and four desktops, Rs. 4,00,000	College Fund	398
Value of the equipment purchased during the year (Rs. in	Rs.	Rs. 13,00,000		Rs.

Lakhs)	31803804/-			36703804/-
Others	-			

4.2 Computerization of administration and library

• Office	• 06	• Office Routine Work
• Library	• 03	• Library Routine Work

4.3 Library services:

Particulars	Existing ¹		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5433	6,15,386/-	427	55102/-	5433	6,70,488/-
	* 10078	12,53,311/-	1339	1,64,079/-	11417	14,17,390/-
Reference Books	7009	41,28,023/-	278	89475/-	7287	42.17,498/-
	*50637	1,40,01,261/-	355	17,74,552/-	50992	1,57,75,813/-
e-Books	2603	5000	-		2603	5000 (continued subscription)
Journals	17	20640/-	35	85941/-	52	106581/-
e-Journals	292	-	-	-	292	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres (Laptop)	Office Printers & Fax, Scanner	Departments Project or	Others Library Cabinet
Existing	103	03	20	30	08	64	24	36
Added	4	-	-	-		-	-	-
Total	107	03	20	30	08	64	24	36

¹ This number * includes the number of books prior to 1987.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. Online Exam Centre is equipped with 50 computers along with Internet Connection which is used for research work of teachers and for filling the online freeships forms of students. Students also give mock test for professional management courses. The Mumbai University gave the first cluster centre in college for the Online assessment of B. Com/BBI/BMS exam papers for semester six. Sydenham was having four other colleges in it cluster and played an important role in helping university to declare results.
2. As F.Y.B. Com admissions are done online through Mumbai University portal, the admissions are completed in the college with the help of this technology.
3. Eligibility forms, TYB.Com Examination forms, lower examination results, internal assessment marks are uploaded online in Mumbai University portal.
4. The IQAC had conducted seven seminars throughout the year and all these seminars were done on power point.
5. The admission fees payable for the admissions from 2016-17 is also to be made completely online with tie up with SBI Churchgate Branch.

4.6 Amount spent on maintenance in lakhs:

i) ICT

Rs. 13,00,000/-

ii) Campus Infrastructure and facilities

Maintained by Public Works Department, Govt. Of Maharashtra

iii) Equipments

Maintained by Public Works Department, Govt. Of Maharashtra

iv) Others

--

Total:

Rs. 13,00,000/-

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

1. The Orientation Programme is conducted for the First Year students, where they are given complete information about the college facilities the examination, assignments, projects, extra-curricular activities etc. The IQAC gave suggestion to invite the parents as well. 50 parents were also invited for the same.
2. IQAC team successfully organises Dr. Babasaheb Ambedkar Memorial Lecture on 16th September 2016. It invited noted economist and Member of Parliament Dr. Narendra Jadhav. He Spoke on Dr. Babasaheb Ambedkar's Thoughts.
3. Health Committee of College and IQAC jointly organised the Health Camp of Diabetes Check-up for the college teaching and non-teaching staff by inviting Dr. Ritu Johari from Roche Diabetes Care on 19th September 2016.
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10. IQAC & Alumni Cell organized Alumni Meet on 4th February 2017 in college auditorium. It was attended by 100 alumni and all faculties.

11. IQAC & PTA meet was conducted on 5th February 2017 for NAAC preparedness. It was attended by 600 students and faculty.

12. IQAC team successfully sends the letter of Intent (LOI) to NAAC on 31st August 2016. LOI accepted on 10th September 2016. SSR submitted on 17th September 2016 to NAAC Peer Team visit on 27th and 28th February 2017. College reaccreditation process will be completed.

13. Post NAAC Seminar on 'GST' was conducted by eminent tax practitioner Chartered Accountant Mr. Vikram Mehta on 10th March 2017 in the conference Hall. The seminar was attended by around 100 students. Their queries regarding effectiveness of GST in the country was also discussed.

5.2 Efforts made by the institution for tracking the progression

- Faculties conducted regular class test (oral and written) and maintain student progression in each test.
- Mentoring of weak students was done. Also bridge course for vernacular students was conducted.
- Faculties also conducted case studies competition to check the IQ level of the students and take necessary and corrective steps for weak performing students.
- Government schemes for financially backward students were implemented. Students are tracked throughout their course as the success of students with specific diverse backgrounds is related to specific funding streams.
- Placement cell conducted guidance sessions, career guidance and counselling.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2478	464	-	-

(b) No. of students outside the state

110

(c) No. of international students

--

Men	No	%	Women	No	%
	-	-		-	-

No	%
-	-

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
1609	591	16	583	-	2899	1865	542	14	522	05	2942

Demand ratio 3.93

Dropout % NA

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. The college regularly provides oral coaching for professional course; C.S.
2. College Library has a collection of the guidance books of various competitive exams; UPSC, MPSC, SET, NET, banking exams, LIC etc. which provides guidance to the students.
3. Seminars and workshops were conducted by foreign universities who provide in depth details about their various Masters Programmes. This is a boon for students who wish to pursue their career abroad.

No. of students' beneficiaries

450

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	01	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	14	UPSC	02	Others	03

5.6 Details of student counselling and career guidance

1. Sydenham College has provided the platform to interact our final year students with executives of various companies and offer them job opportunities through "Placement Cell".
2. The students are counselled if they have any academic problems by the College Professors.
3. Skill Development unit conducted short term courses on Communication skills, Financial literacy and Resume writing.
4. The Sydenham Computer Centre (SCC) and IQAC jointly organised industrial visit to Nazara Technologies, Mumbai on 13th October 2016. A batch of 50 students participated in this visit.
5. Brouhaha 16 and IQAC jointly organised a talk programme on 25th October 2016 for the marketing students of Brouhaha 16 by our alumnus Mr. Amit Sinha who is Vice President at Lintas Lowe Group, Mumbai.
6. Skill Development Unit conducted a visit to L&T Financial centre for around 50 students for creating awareness about financial investment.
7. Skill Development Unit invited Mr. Jitendra Gupta MD Citrus Payments to deliver lecture on Talk Show Incredible India.
8. Alumni cell organised a discussion on Impact of Demonetization on Indian Economy in December 2017.

9. Brouhaha'16 and IQAC jointly organised two seminars by our alumni during our inter collegiate festival between 9th December 2016 to 16th December 2016. Ms. Shruti Lohia a Chartered Accountant spoke on 'How to make Effective Presentation' on 10th December 2016. Ms. Karishma Haldankar, Assistant Manager at Wockhardt Hospitals, Mumbai spoke about 'Importance of Advertising' on 15th December 2016.

No. of students benefitted

450

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
13	160	107	303

5.8 Details of gender sensitization programmes

Sr. No.	Programme	Theme	Participated	Conducted By	Date of the Event
1.	Lecture on gender sensitization	Sexual Harassment at work place	Students & faculties	WDC	12.10.2016
2.	Camp on women well being	Health & hygiene	Girls Students	WDC	07.12.2016
3.	One day work shop on eve of women day celebration	Women and Society	Teaching & Non-teaching staff of Govt. College	WDC	11.03.2017

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 126 National level 04 International level 01

No. of students participated in cultural events

State/ University level 16 National level 02 International level Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 16 National level 02 International level -

Cultural: State/ University level 09 National level 02 International level -

5.10 Scholarships and Financial Support

Particulars	Number of students	Amount
Financial support from institution		
Financial support from government	608	Rs. 50,75,232/-
Financial support from other sources (KPMG)	-	-
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level	01	National level	-	International level	-
Exhibition: State/ University level	-	National level	-	International level	-

5.12 No. of social initiatives undertaken by the students

150

5.13 Major grievances of students (if any) redressed: No major grievances were reported

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission: -

- *To impart not merely Commerce or Economics education but full education i.e. educates the whole man.*

Vision: -

- *To continue to excel, provide learning through multifaceted curricular and extracurricular activities and to kindle light of wisdom and humanity so that our students emerge as complete human being and take the society towards new horizons of glorious future.*

Motto:

- *Labour Omnia Vincit (Hardwork Conquers All)*

6.2 Does the Institution has a management Information System

Yes, (*Refer Annexure iii*)

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college follows the syllabus framed by University of Mumbai for graduate and post graduate courses.

1. Syllabus Revision workshop are organised by University of Mumbai taking into consideration fruitful suggestions and recommendation given by faculties. .
2. Faculties are appointed as a member of Board of Studies. They assist university in framing practical based syllabus taking into consideration the current needs of the industry.
3. Departmental workshops are organised at the college level to update faculties and students regarding the revised syllabus.
4. An orientation programme for FYBCOM and MCOM (First Year) was organised on Choice Based grading system to give overview of the new system of syllabus and examination.

6.3.2 Teaching and Learning

1. Lesson plans and lecture notes were prepared by individual faculty for their respective subjects.
2. Academic calendar acts as road map to the faculties to frame teaching strategies well in advance.
3. Teaching skills of the faculties are updated through orientation, refresher, Faculty Development Program and short term courses.
4. Apart from Chalk and duster method of teaching, other modern methods of teaching like presentation, role play, brainstorming, scaffolding,
5. Extra lectures were conducted for underperforming students so that they do away with their problems in learning and perform better in exams.
6. Structured feedbacks are obtained from students at the end of each year.
7. Subject related Projects are given to Third Year and Post graduate students to cultivate research inquisitiveness in them.
8. Seminars were arranged on topics like GST, IFRS & IND AS, Demonetisation, presentation skills, advertising etc. to impart additional knowledge in the learners.

6.3.3 Examination and Evaluation

College adopts CHOICE BASED SEMESTER GRADING SYSTEM for FYBCOM and MCOM (First Year) & CREDIT BASED SEMESTER GRADING SYSTEM (CBSGS) for SYBCOM, TYBCOM & MCOM (Second Year) as recommended by University of Mumbai. College internally conducts Semester III, IV (SYBCOM) examination on behalf of University of Mumbai. First Year, Third Year B.Com, BBI, BMS and M.Com. exams are conducted by University of Mumbai.

1. For undergraduate and bachelor courses (Second Year & Third Year BCOM/BMS, BCOM (B& I), Internal Assessment (Class Test & Project) carrying 25 marks and external examination of 75 marks are conducted.
2. For First Year B.Com an external examination of 100 marks was conducted on behalf of the university.
3. For Postgraduate courses Internal Assessment (Project) are done with 40 marks by way of continuous evaluation at the college level and by Semester End Examination with 60 marks by conducting the theory examination at the University Level.
4. Additional Examination are conducted for students who remain absent on medical, cultural, NSS grounds.
5. The printing of College examination question paper is done at the Government press to ensure confidentiality and secrecy of question papers.
6. Masking of answer sheets is done. Coding method is adopted to ensure confidentiality of exam papers.
7. Writers for physically challenged and visually impaired students are provided by the college.
8. Centralised assessment programme (CAP) is adopted for paper assessment.
9. Digital Exam Paper Delivery (DEPD) system is adopted for downloading University Exam Question Papers at under graduate and post graduate level.
10. Our college was assigned as LEAD College status by University of Mumbai for TYBCOM Centralised Assessment Programme. The assessment process for Third year and Post graduate programmes were online and the college had required technical infrastructure to carry out the assessment work online.
11. Internal marks of each semester of TYBCOM, BMS, BBI and MCOM are uploaded online in the university portal.
12. Moderation of answer books are done by professors of other colleges.
13. Rules regarding unfair means are displayed during examination period.
14. Verification, Photocopy and revaluation of answer books are also done if the student applies for the same. From this year the students who wish to apply revaluation for TYBCOM/ BMS/BBI have to apply online at the university digital portal.

6.3.4 Research and Development

- Few of the faculties have also chaired research and technical sessions in conferences, seminars and workshops.
- Dnyanvardhini lectures series was organised.
- Faculties have published 23 research papers in national and international conferences and journals.
- The library has added more no. of books, journals, e- books and e-journals for promoting research in students and faculties.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:

• Renovation of library is completed
• SLIM-21 software with OPAC
• Reprography
• Audio-Visual CDs & DVDs
• Inter Library Loan
• Library Membership to students & staff
• Reading Room For Students & staff
• Internet facility at online centre

- Celebrated “Vachan Prerna Din” on the occasion of birth anniversary of ex. president Dr. Abdul Kalam’ji.
- On the occasion of “*Marathi Bhasha Din*” 2^{7th} February, 2017, book exhibition of noted Marathi writers and poets was organised by college library.
-

ICT:

- Wi-fi connectivity in the campus.
- Notices regarding examination, results, cultural events were through digital media like app, kiosk, digital display board and website.
- In-house admissions were done through kiosk.

6.3.6 Human Resource Management

1. Regular meetings of the teaching and non-teaching staff are conducted by the principal to review the work assigned to them.
2. Induction programmes were conducted by the Staff Club of the college for the transferred employee.
3. College also contributes to the professional growth of the staff by allowing them to participate for refresher, orientation and short term training courses.
4. Staff appraisals are done every year by maintaining confidential report of each staff.
5. Various welfare facilities are provided to staff like quarters, vehicle loan, computer loan, home loan, renovation loan, group insurance scheme etc which is also a motivating factor for growth and development of the human resource.
6. The state government employees are provided with Accident Insurance Policy from this year.
7. Through promotion, two employees Mr. Joma M. Bhala and Mr. Mahesh K. Darves were transferred from other government institutes to Sydenham College and three employees (non teaching) were transferred to other government institute.
8. Shri Dastagir Shaikh had gone for training on scholarship and free ship organised by Social Welfare Department of Government of Maharashtra.
9. Smt Sujata Gawde and Shri Sandeep Thorat had attended training programme organised by University of Mumbai on "Enrolment Process".

6.3.7 Faculty and Staff recruitment

1. Being a Government College, the recruitment of the permanent faculty is as per the criteria laid down by Maharashtra Public Service Commission.
2. Appointments on Ad-hoc and contract basis are done by Director of Higher Education.
3. Clock Hour Basis appointment is done at the discretion of the Principal.

6.3.8 Industry Interaction / Collaboration

1. An industrial visit was organised by BMS & BBI department at Suvidha Appliances, Manali Shawl Industry and HMT Tractors.
2. Industrial visit of Sydenham Computer Centre & IQAC was organised to Nazara technologies.
3. Placement committee interacts with various industry people. They assist them in placing meritorious students and bridge the gap between industry and education sector. Experts from industries like Royal Bank of Scotland, GoZoop, Capital First, One Stop Solution conducted placement drive in college. They also conducted a preparatory session on group discussion and personal interviews.
4. Campus placement drives are organised regularly. Reputed Companies like BSE, HDFC ERGO, CRISIL, RBS etc.
6. Hands on training were given to NCCMP students by National Stock Exchange.

6.3.9 Admission of Students

1. FYBCOM, BMS, BBI : application for admission has been made available online by the University. The output of the '**Pre-Admission Online Registration**' application form is to be submitted in college along with the college application form for the admission to respective class. The entire admission schedule is fixed by University which is followed by the college.
2. Help desk and guidance for students are provided to students who seek admission to first year.
3. Reservation quota for special category, sports person, physically challenged, defence personnel, women's, freedom fighter (ward), widow, Jammu Kashmir Migrant are strictly followed as per Government of Maharashtra norms and University of Mumbai circulars.
4. Notices regarding various aids for students like scholarships, freeships re displayed on the notice board from time to time.
5. In house admission is done for SY, TY BCOM BMS, BBI. If seats are vacant then a separate merit list is displayed for outside students.
6. Admission to certificate courses like NCCMP, Foreign trade are done at the college level.
7. Admission to Certificate courses under Skill Development Unit are done at the college level.

6.4 Welfare schemes for

Teaching	Provident fund , Group Insurance Scheme(GIS), Govt. Quarters, Housing Loan, Computer Loan, Vehicle Loan, Accident Insurance policy, Gym facility is provided for teaching & non-teaching staff separate timings are available for ladies & gents staff members of the college, college canteen, Co-operative store.
Non-teaching	Provident fund , Group Insurance Scheme(GIS), Govt. Quarters, Housing Loan, Computer Loan, Vehicle Loan, Accident Insurance policy, Gym facility is provided for teaching & non-teaching staff separate timings are available for ladies & gents staff members of the college, college canteen, co-operative store
Students	Scholarships, Free ship, Remedial coaching, tutorials, railway concession, Free season ticket for girls.

6.5 Total corpus fund generated

Rs. 2,19,59,405/-

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Director of Higher Education (DHE)	Yes	Heads of the Departments and Principal
Administrative	Yes	Director of Higher Education (DHE)	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

In December 2016, IQAC & Brouhaha'16 organised seven seminars for the benefit of the students. It was for the first time that in inter collegiate festival, educational seminars were organised. The seminars were attended and praised by other college students too.

- Brouhaha 16 and IQAC jointly organised a talk programme on 25th October 2016 for the marketing students of Brouhaha 16 by our alumnus Mr. Amit Sinha who is Vice President at Lintas Lowe Group, Mumbai.
- IQAC team successfully organised Prof. RM Joshi Memorial Lecture on 30th November 2016. It invited noted Chartered Accountant and our alumnus Mr. Deepak Ghaisas to deliver the lecture. Mumbai University Registrar, Dr. M.A. Khan was the Guest of Honour.
- IQAC organizes seminar/talk programme of our alumnus Mr. Alok Kejriwal, CEO of gamestown.com on "Confessions of an Entrepreneur" on 3rd December 2016.
- Brouhaha'16 and IQAC jointly organised two seminars by our alumni during our inter collegiate festival between 9th December 2016 to 16th December 2016. Ms. Shruti Lohia a Chartered Accountant spoke on 'How to make Effective Presentation' on 10th December 2016. Ms. Karishma Haldankar, Assistant Manager at Wockhardt Hospitals, Mumbai spoke about 'Importance of Advertising' on 15th December 2016.
- IQAC & Alumni Cell organized Alumni Meet on 4th February 2017 in college auditorium. It was attended by 100 alumni and all faculties.

6.12 Activities and support from the Parent – Teacher Association

- 1) Orientation programme for First Year students was conducted in the beginning of the semester to elucidate students the rules and regulations of the college, various curricular and co-curricular activities, varied societies, gymkhana activities. Parents are also invited for the program.
- 2) PTA meetings are conducted at the end of the year and they are reported about the student's attendance, performance and progress. Views and opinions are obtained from them for progressive development of the college. In the year 2016-2017 two PTA meetings were conducted.
- 3) Parents are also invited during various cultural and social events in the college. They actively participate in various activities.
- 4) Students with excellent performance in academics and extracurricular were felicitated during Annual Day and convocation ceremony of the College and parents were invited for the function.
- 5) Interaction of the parents with the NAAC Peer Team was arranged on 26th February 2017, in the college auditorium. Parents had fruitful conversation with the peer team members and shared their opinion with the members.

6.13 Development programmes for support staff

- Mr. Vilas Urekar , Mr. Sandip More and Mr. Praveen Khade had attended in service training programme at Pune.
- Shri Dastagir Shaikh had gone for training on scholarship and freeships organised by Social Welfare Department of Government of Maharashtra.
- Smt Sujata Gawde and Shri Sandeep Thorat had attended training programme organised by University of Mumbai on "Enrolment Process".
- Yoga sessions are conducted regularly for faculties, non-teaching staff at different time slots for physical and mental fitness by Ambika yog kutir, Thane, Mumbai.
- A workshop on ERP and ISO 2000 was organised for support staff of BMS & BBI

6.14 Initiatives taken by the institution to make the campus eco-friendly

- a) Tree plantation drive was conducted within and outside the campus.
- b) Garden beautification was undertaken and new saplings were planted.
- c) Workshop was conducted on reducing the use of plastic water bottles.
- d) Food scraps from the canteen was used to generate compost which was used as manure in the college garden.
- e) Co-operative stores sell paper /cloth bags to restrict the use of plastic bags.
- f) Plastic straws are prohibited in the canteen as move towards plastic free zone.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. Introduction of various certificate courses under Skill Development Unit.
2. Data of individual students viz; their earlier exam marks, eligibility & enrolment number are sent to the university digitally through MKCL portal.
3. Flipped classroom technique is used as teaching learning method. This encourages student to explore more knowledge in the respective subject.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plans of Action	Action Taken
1. To complete NAAC re-accreditation process.	The NAAC re-accreditation process was done on 27 th & 28 th February 2017, and the college was awarded A Grade By NAAC with 3.42 CGPA.
2. To organize Health checks up camp for teaching and non teaching staff.	Health committee of the college had organised a session on Diabetic Check up on 20th Sept 2016
3. To revive some of the old student societies.	Societies like Public speaking and debating society and Book circle were revived.
4. To provide Wi-Fi connection in the college building.	College installed Wi-Fi router in all floors, office, library which proved to be beneficial for students, teaching and non-teaching staff.
5. To beautify the college garden.	More than 2000 plants were planted in the college campus and a gardener was appointed to take care of the green cover of the college.
6. To set up commerce lab and language lab after obtaining funding from DPDC.	Proposal for the same has been sent to DPDC.
7. To introduce skill development programmes.	04 certificate programmes were organised under Skill Development unit of the college; communication skills, financial awareness, Resume writing & advertising skills
8. To promote sports activities by organising workshops and seminars.	A workshop was conducted on career options in sports.
9. To involve more students in community development programs.	The enrolment of the students in social wing of the college like NSS & SSL were more as compared to last year thus sensitizing them towards community development.
10. To renovate college library, gymkhana with modern facilities.	Library and college gymkhana was given a new face lift. New equipment was purchased for gymkhana which paved the way for healthy lifestyle.
11. To move towards digitalization of office	Digitization of office records in under process

records.	and consideration.
12. To collaborate with industries of international repute and increase placements of the students.	Placement of the students in the academic year was significantly more as compared to other academic year. Major companies visited the college campus.
13. To foster research culture by arranging lectures, seminars, workshops.	All faculties contributed their research papers to various conferences, seminars across the country. They also published research paper in various journals of national and international repute.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1. Shelter for stray**
- 2. Prayas: An Effort towards better tomorrow.**

(*Please refer annexure iv)

7.4 Contribution to environmental awareness / protection

1. One-day workshop was conducted on solid waste management by NSS unit.
2. Beach cleaning drive is conducted post Ganeshotsav festival by NSS/SSL unit of the college.
3. Railway station beautification project is undertaken by students as part of CSR activity in collaboration with Mumbai First NGO
4. A lecture on water conservation was delivered by the winner of Magsaysay Award Dr. Rajendra Singh.
5. Potted plants are kept in the college corridors in all floors.
6. One-hour session on e-waste management was organised by SSL unit.

7.5 Whether environmental audit was conducted?

Yes. Green audit of the college was conducted on **20/02/2017**

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS

1. Secure and compassionate learning environment.
2. Devoted staff and students who strive willingly to achieve objectives and mission of the college.
3. Diverse societies which fosters overall personality development of the students.
4. Introduction of add-on certificate programs which complement regular degree.
5. Novel application of digital technology in teaching
6. Safe and sound neighbourhood making this college a preferred option for girl students.
7. Lot of green cover in the vicinity of the college.
8. Located in one of the swankiest place of Mumbai.
9. College cultivate and entrust good relationship within and outside the campus.
10. College is profoundly engaged in effervescent cultural arena which develops various facets of students.

WEAKNESS:

1. Lag in appointing regular faculty.
2. Bureaucratic procedural formalities.

OPPORTUNITIES:

1. To promote academic exchange, collaborative research, curricular modernization, cross disciplinary teaching.
2. Developing organizational leaders within the college by introducing various professional courses through tie-ups.
3. Collaboration with various industries of international repute.

THREATS:

1. Excessive dependence on social media deteriorates the tradition of reading books, attending lectures.
2. Multi focus attitude of the students erodes specialisation in any one activity.

8. Plans of institution for next year

1. Develop online admission and payment portal.
2. To involve all stakeholders in various activities of the college.
3. To introduce new Certificate Programmes in Skill Development Unit.
4. The college is planning to start certificate course in Tally and ERP 9 which will supplement traditional B.Com course.
5. To start the cluster centre for online paper checking of Mumbai University.

Name : Dr. Riteshkumar Singhal



Signature of the Coordinator, IQAC

Name : Dr. Manoj B Bhide



Signature of the Chairperson, IQAC

Annexure I

2016-2017

**SYDENHAM COLLEGE
OF
COMMERCE & ECONOMICS,
'B' ROAD, CHURCHGATE,
MUMBAI-400020**

ACADEMIC CALENDAR

(Tentative dates and plans of academic activities)

June 2016

Sr No.	Date	Day	Activity
1	13 th June, 2016	Monday	College begins
2	14 th June, 2016	Tuesday	Lectures will start
3	16 th June, 2016	Thursday	F.Y ; S.Y. and T.Y. B.Com (in house students) admission
4	17 th June, 2016	Friday	F.Y ; S.Y. and T.Y. B.Com (in house students) admission
5	18 th June, 2016	Saturday	F.Y ; S.Y. and T.Y. B.Com (in house students) admission
67	20 th June, 2016	Monday	F.Y ; S.Y. and T.Y. B.Com (in house students) admission
8	21 th June, 2016	Tuesday	F.Y. B. Com (outsider students) admission
9	21 th June, 2016	Tuesday	Celebration of First International Yoga Day
10	22 th June, 2016	Wednesday	F.Y. B. Com (outsider students) admission
11	23 th June, 2016	Thursday	F.Y. B. Com (outsider students) admission
12	24 th June, 2016	Friday	F.Y. B. Com (outsider students) admission
13	25 th June, 2016	Saturday	F.Y. B. Com (outsider students) admission
14	27 th June, 2016	Monday	F.Y. B. Com (outsider students) admission
15	28 nd June, 2016	Tuesday	F.Y. B. Com (outsider students) admission

JULY 2016

Sr No.	Date	Day	Activity
1	5 th July, 2016	Tuesday	English essay competition
2	6 th July, 2016	Wednesday	Ramzan – Id (holiday)
3	11 th July, 2016	Monday	Performing Arts Society (PAS) orientation
4	12 th July, 2016	Tuesday	First Memorial Lecture
5	14 th July, 2016	Thursday	F.Y.B.Com orientation
6	19 th July, 2016	Tuesday	Celebration of Guru Purnima
7	21 th July, 2016	Thursday	PAS- Serenade
8	27 th July, 2016	Wednesday	Blood Donation Camp - NSS
9	29 th July, 2016	Friday	Tree Plantation - NSS
10	30 th July, 2016	Saturday	M.Com. Part – I orientation

August 2016

Sr No.	Date	Day	Activity
1	4 rd August, 2016	Thursday	Cultural activity – Rose day
2	6 th August, 2016	Saturday	PAS - Sargam
3	15 th August, 2016	Monday	Celebration of Independence Day
4	17 th August, 2016	Wednesday	Parsi new year (holiday)
5	19 th August, 2016	Friday	Class test –S. Y. and T.Y.B. Com
6	20 th August, 2016	Saturday	Class test –S. Y. and T.Y.B. Com

7	22 st August, 2016	Monday	Class test –S. Y. and T.Y.B. Com
8	23 nd August, 2016	Tuesday	Class test –S. Y. and T.Y.B. Com
9	26 th August, 2016	Friday	Dahi Handi Gopal Kala (Holiday)
10	27 th August, 2016	Saturday	Marathi Wangmay Mandal - Jallosh
11	29 th August, 2016	Monday	Marathi Wangmay Mandal – Jallosh
12	30 nd August, 2016	Tuesday	Second Memorial Lecture

September 2016

Sr No.	Date	Day	Activity
1	2 st September, 2016	Friday	Book Exhibition will begin- Library
2	3 th September, 2016	Saturday	Book Exhibition end
3	5 th September, 2016	Monday	Ganesh Chaturthi (holiday start)
4	13 th September, 2016	Tuesday	Bakri - Id (holiday)
5	14 th September, 2016	Wednesday	Hindi Day Celebration
6	15 th September, 2016	Thursday	Ganesh Chaturthi (holiday end)
7	16 th September, 2016	Friday	College Re open
8	19 th September, 2016	Monday	F.Y.B.Com. University Exam. Start
9	23 th September, 2016	Friday	S.Y.B.Com College Exam. Start
10	27 th September, 2016	Tuesday	F.Y.B.Com. University Exam. End
11	30 th September, 2016	Friday	English Dept. Screened Motivational Movies

October 2016

Sr No.	Date	Day	Activity
1	2 nd October, 2016	Sunday	Gandhi Jayanti celebration
2	7 th October, 2016	Friday	T.Y.B.Com. University Examination start
3	11 th October, 2016	Tuesday	Dasara (Holiday)
4	12 th October, 2016	Wednesday	Mohoram Tajia (Holiday)
5	18 th October, 2016	Tuesday	ELC Inauguration
6	22 nd October, 2016	Thursday	T.Y.B.Com. University CAP start
7	26 th October, 2016	Wednesday	Diwali vacation start
8	27 th October, 2016	Tuesday	M.Com University Examination start (Idol & Regular)

November 2016

Sr No.	Date	Day	Activity
1	15 th November, 2016	Tuesday	College reopen and second term start
2	19 th November, 2016	Saturday	Third Memorial lecture
3	21 th November, 2016	Monday	English Poetry Competition
4	24 th November, 2016	Thursday	Ignition
5	30 th November, 2016	Wednesday	Sargam

December 2016

Sr No.	Date	Day	Activity
1	1 st December, 2016	Thursday	AIDS Day NSS Activity
2	2 nd December, 2016	Friday	Gym week activity Start
3	3 rd December, 2016	Saturday	Gym week activity End
4	5 th December, 2016	Monday	Muranjan elimination round
5	6 th December, 2016	Tuesday	Mahaparinirvan Din
6	9 th December, 2016	Friday	Muranjan Final
7	10 th December, 2016	Saturday	Athletics Meet start
8	12 th December, 2016	Monday	Id – E – Milad (holiday)
9	13 th December, 2016	Tuesday	Athletics Meet end
10	14 th December, 2016	Wednesday	Cultural activity – Sari day
11	15 th December, 2016	Thursday	Cultural activity – Traditional day
12	16 th December, 2016	Friday	Brouhaha Start
13	17 th December, 2016	Saturday	Brouhaha
14	19 th December, 2016	Monday	Brouhaha
15	20 th December, 2016	Tuesday	Brouhaha End
16	22 th December, 2016	Thursday	Ek koshish - NSS
17	23 th December, 2016	Friday	Lect. On Personality Development
18	25 th December, 2016	Friday	Christmas holiday start

January 2017

Sr No.	Date	Day	Activity
1	1 nd January, 2017	Sunday	New Year Day
2	1 nd January, 2017	Sunday	Marathi Bhasha Savardhan Din
3	2 th January, 2017	Monday	Christmas holiday end and College reopen
4	12 th January, 2017	Thursday	Swami Vivekananda Jayanti celebration
5	14 th January, 2017	Saturday	Makar snkaranti (Holiday)
6	16 th January, 2017	Monday	PAS - Crankdat
7	23 th January, 2017	Monday	Netaji Subhash Chandra Bosh Jayanti celebration

February 2017

Sr No.	Date	Day	Activity
1	2 nd February, 2017	Thursday	University Convocation – T.Y.B.Com. / M. Com.
2	6 th February, 2017	Monday	Annual day
3	13 th February, 2017	Monday	PAS –performing arts society
4	19 th February, 2017	Sunday	Shivaji Jayanti (holiday)
5	24 th February, 2017	Friday	Mahashivratri (holiday)
6	26 th February, 2017	Sunday	NAAC Peer Team Arrival, Day Zero
6	27 th February, 2017	Monday	NAAC Peer Team Visit First Day, Marathi Bhasha Day celebration.
7	28 th February, 2017	Tuesday	NAAC Peer Team Visit Second Day.

March 2017

Sr No.	Date	Day	Activity
1	4 th March, 2017	Saturday	Maharshi Dayanand Saraswati jayanti
2	10 th March, 2017	Friday	Ramkrishna Paramhans jayanti
3	13 th March, 2017	Monday	Holika dahan
4	27 th March, 2017	Monday	Second Term Examination begins of S.Y.B.Com.
5	28 th March, 2017	Tuesday	Gudhi Padawa (holiday)
6	29 th March, 2017	Wednesday	S.Y.B.Com CAP starts

April 2017

Sr No.	Date	Day	Activity
1	4 th April, 2017	Tuesday	Ramanavami (holiday)
2	9 th April, 2017	Sunday	Mahavir jayanti (holiday)
3	10 th April, 2017	Monday	F.Y.B.Com. University Examination
4	14 th April, 2017	Friday	Dr. Babasaheb Ambedkar Jayanti
5	14 th April, 2017	Friday	Good Friday
6	17 th April, 2017	Monday	T.Y.B.Com. University Examination
7	18 th April, 2017	Tuesday	T.Y.B.Com.CAP Start
8	24 th April, 2017	Monday	Examination result declaration – S.Y. B.Com.
9	25 rd April, 2017	Tuesday	Admission for next academic year - T.Y. B.Com.
10	26 th April, 2017	Wednesday	Admission for next academic year - T.Y. B.Com.
11	27 th April, 2017	Wednesday	Admission for next academic year - T.Y. B.Com.

May 2017

Sr No.	Date	Day	Activity
1	1 st May, 2017	Monday	Maharashtra Din celebration
2	2 nd May, 2017	Tuesday	Summer vacation begins

Academic Calendar Committee

Annexure ii –**Feedback Analysis****Report of Feedback Analysis on Teaching
Academic Year- 2016-17**

The feedback of students for the academic year 2016-17 is taken for all Undergraduate and Post Graduate Programmes conducted in the College. The feedback is taken randomly once a year for all programmes. Following questions were included considering the overall feedback of students about teachers.

- a) Subject knowledge
- b) Communication skill
- c) Sincerity and commitment of the teacher
- d) Interest generated by the teacher
- e) Ability to integrated subject with environment
- f) Ability to integrated content with other courses
- g) Accessibility of teacher inside and outside of the class
- h) Ability to design quiz / test assignment/ examination and project to evaluate students understanding of course.
- i) Teacher encouragement for student's class participation
- j) Teachers advice regarding preparation of examination
- k) Teacher's interaction with students.
- l) Teacher analysis about your performance
- m) Impact of internal marks valuation on your course grade
- n) Teacher providing information about the career prospect
- o) Overall rating of the teacher.

The students were asked to grade teacher(s) on a scale of 'I' to 'IV'.

Where:

- 'I' being **Outstanding**
- 'II' being **Very Good**
- 'III' being **Good**
- 'IV' being **Satisfactory**

The analysis of student's feedback is summarized into following tables and graphs:

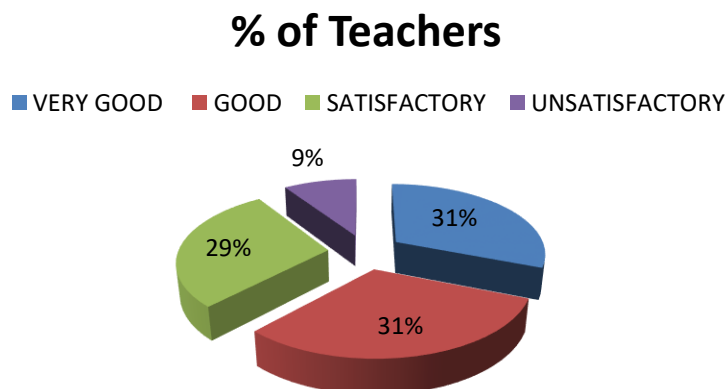
F.Y.B.Com.

This graph shows the performance of individual teachers of F.Y.B.Com (in % form)

Table no. 1
Over all Feedback of F.Y.B.Com.

Category	Average
Outstanding	31
Very Good	31
Good	29
Satisfactory	9
Total	100

Figure no. ii



The figure no. ii above, shows that 31% of teachers belong to Outstanding category 31% of teachers belong to Very Good category, 29% of teachers belong to Good category and 9% of teachers belong to Satisfactory category on the parameters.

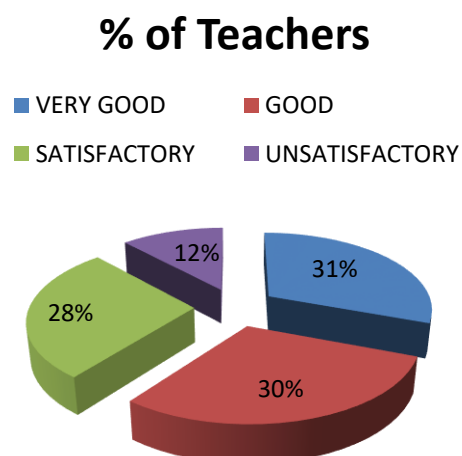
S.Y.B.Com.

This graph shows the performance of individual teachers of S.Y.B.Com (in % form)

Table no. 2
Feedback of S.Y.B.Com.

Category	Average
Outstanding	31
Very Good	30
Good	28
Satisfactory	12
Total	100

Figure no .iv



The figure no. iv above, shows that 31% of teachers belong to Outstanding category, 30% of teachers belong to Very Good category, 28% of teachers belong to Good and 12% of teachers belong to Satisfactory category on the parameters.

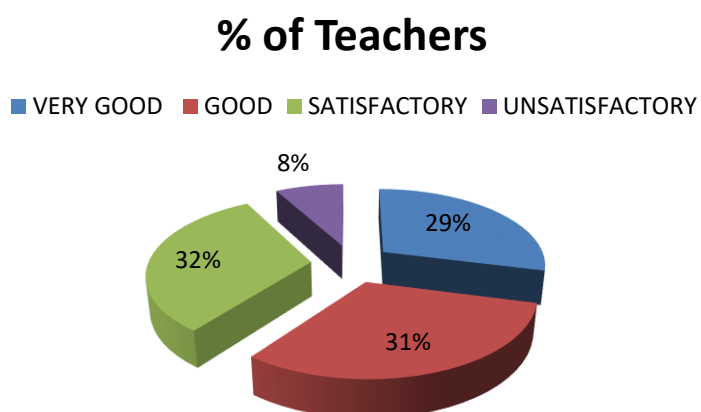
T.Y.B.Com.

This graph shows the performance of individual teachers of T.Y.B.Com (in % form)

Table no. 3
Feedback of T.Y.B.Com.

Category	Average
Outstanding	29
Very Good	31
Good	32
Satisfactory	8
Total	100

Figure no .vi



The figure no. vi above, shows that 29% of teachers belong to Outstanding category ,31% of teachers belong to Very Good category,32% of teachers belong to Good category and 8% of teachers belong to Satisfactory category on the parameters.

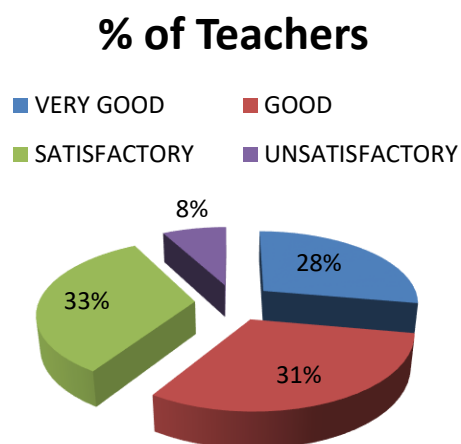
M.Com. Part – I & II

This graph shows the performance of individual teachers of M. Com.Part I & II (in % form)

Table no. 4
Feedback of M.Com.

Category	Average
Outstanding	28
Very Good	31
Good	33
Satisfactory	8
Total	100

Figure no. viii



The figure no. viii above, shows that 28% of teachers belong to Outstanding category, 31% of teachers belong to Very Good category, 33% of teachers belong to Good and 8% of teachers belong to Satisfactory category on the parameters.

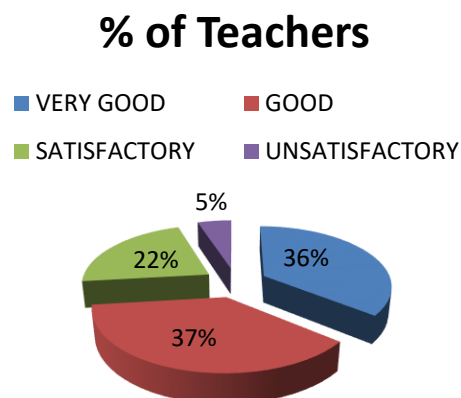
F.Y.B.M.S.

This graph shows the performance of individual teachers of F.Y.B.M.S. (in % form)

Table no. 5
Feedback of F.Y.B.M.S.

Category	Average
Very good	36
Good	37
Satisfactory	22
Unsatisfactory	5
Total	100

Figure no. x



The figure no. x above, shows that 36% of teachers belong to Very good category ,37% of teachers belong to Good category,22% of teachers belong to satisfactory and 5% of teachers belong to unsatisfactory category on few parameters.

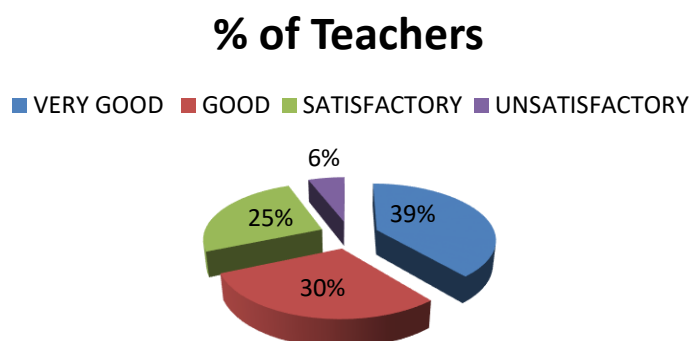
S.Y.B.M.S.

This graph shows the performance of individual teachers of S.Y.B.M.S. (in % form)

Table no. 6
Feedback of S.Y.B.M.S.

Category	Average
Outstanding	39
Very Good	30
Good	25
Satisfactory	6
Total	100

Figure no. xii



The figure no. xii above, shows that 39% of teachers belong to Outstanding category, 30% of teachers belong to Very Good category, 25% of teachers belong to Good and 6% of teachers belong to Satisfactory category on the parameters.

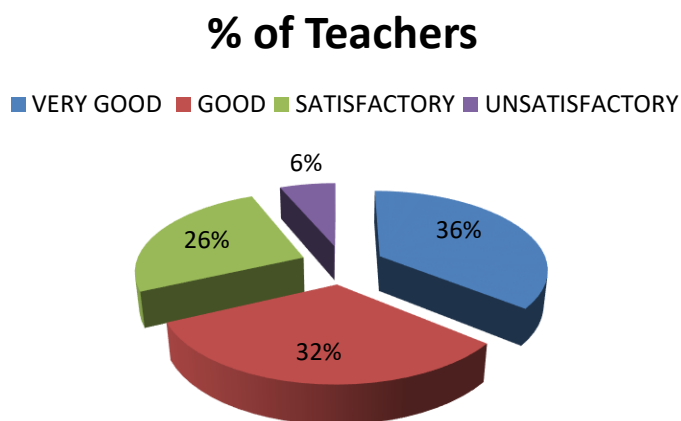
T.Y.B.M.S.

This graph shows the performance of individual teachers of T.Y.B.M.S (in % form)

Table no. 7
Feedback of T.Y.B.M.S.

Category	Average
Very good	36
Good	32
Satisfactory	26
Unsatisfactory	6
Total	100

Figure no. xiv



The figure no. xiv above, shows that 36% of teachers belong to Outstanding category, 32% of teachers belong to Very Good category, 26% of teachers belong to Goodcategory and 6% of teachers belong to Satisfactory category on the parameters.

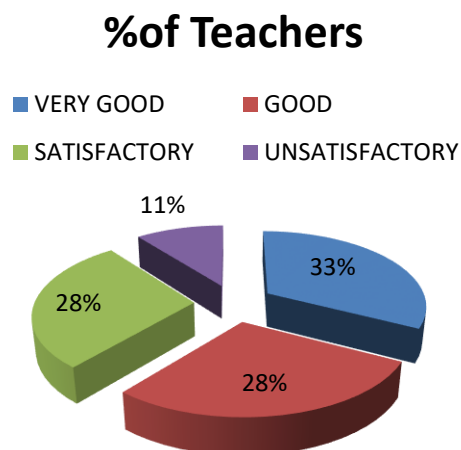
F.Y.B.B.I.

This graph shows the performance of individual teachers of F.Y.B.B.I. (in % form)

Table no. 8
Feedback of F.Y.B.B.I

Category	Average
Outstanding	33
Very Good	28
Good	28
Satisfactory	11
Total	100

Figure no xvi



The figure no. xvi above, shows that 33% of teachers belong to Outstanding category, 28% of teachers belong to Very Good category, 28% of teachers belong to Good category and 11% of teachers belong to Satisfactory category on the parameters.

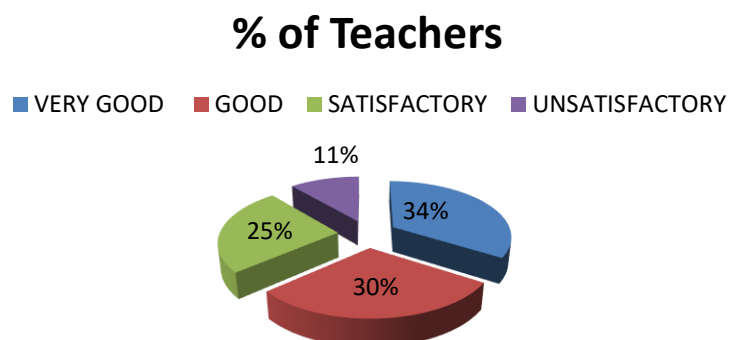
S.Y.B.B.I.

This graph shows the performance of individual teachers of S.Y.B.B.I. (in % form)

Table no. Feedback of S.Y.B.B.I

Category	Average
Outstanding	34
Very Good	30
Good	25
Satisfactory	11
Total	100

Figure no. xviii



The figure number xviii, shows that 34% of

teachers belong to Outstanding category, 30% of teachers belong to Very Good category, 25% of teachers belong to Good category and 11% of teachers belong to Satisfactory category on the parameters.

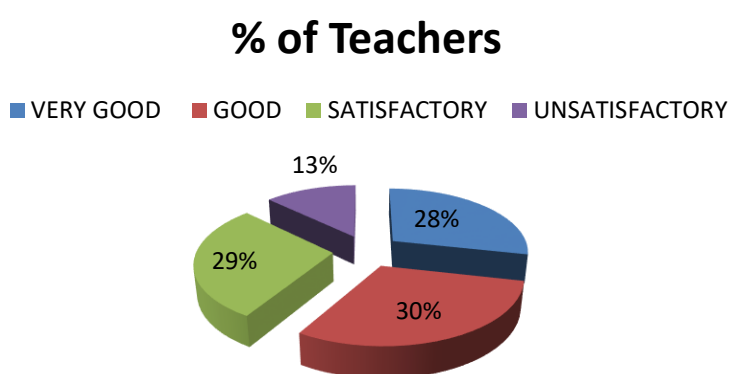
T.Y.B.B.I.

This graph shows the performance of individual teachers of T.Y.B.B.I. (in % form)

Table no. 10
Feedback of T.Y.B.B.I

Category	Average
Outstanding	28
Very Good	30
Good	29
Satisfactory	13
Total	100

Figure no. xx



The figure no. xx above shows that 28% of teachers belong to Outstanding category 30% of teachers belong to Very Good category, 29% of teachers belong to Good and 13% of teachers belong to Satisfactory category on the parameters.

. The students' feedback for the academic year 2016-17 was received by the feedback committee which was assessed and analyzed. The results were discussed with the Principal. Wherever improvement was needed, an interaction meeting was organized along with the Teachers and Head of the Departments to discuss the feedback to seek improvement in teaching. Efforts taken by teachers to enhance the quality of their teaching were also appreciated.

Feedback committee

ANNEXURE iii**MIS****❖ Procedure: -**

Student admission are carried out at several entry levels each year (for undergraduates & postgraduate classes) simultaneously. For this, the Principal delegates authority to senior professors to head each of the admission committees. These committees first decide on guidelines for admission which are then posted on the college website, notice boards & published in the prospectus of the college. Then admissions are done accordingly.

❖ Class wise admission: -**1. F.Y.B.Com :-**

As per the circular No. Dha.Ma.188/2003 dated 13th may 2003, in-house students will be admitted first. The remaining seats will be filled as per the instructions of University of Mumbai on the basis of three merit lists. To take the admission in the college the students are supposed to apply / register themselves by filling up of pre – admission form which is mandatory by the University of Mumbai from 2011-12. Keeping the reserved categories, contact as per the Government rules.

2. F.Y.B.M.S. / BBI :-

All seats will be filled up as per the instructions of the University of Mumbai on the basis of Merit, which will be decided by the marks obtained in H.S.C. examination. Keeping reserved categories intact as per the Government rules. As per the instruction of University of Mumbai, the condition of filling up of pre – admission form which is mandatory BMS & BBI students also.

3. S.Y.B.Com / S.Y.BMS / S.Y.BBI :-

In-house students who have passed F.Y.B.Com / F.Y.BMS / F.Y.BBI or have ATKT in first year are admitted in S.Y.B.Com / S.Y.BMS / S.Y.BBI. Outside students will be admitted as per the merit depending on the availability of the seats.

4. T.Y.B.Com / T.Y.BMS / T.Y.BBI :-

In-house students who have passed S.Y.B.Com / S.Y.BMS / S.Y.BBI or have ATKT in first year or second year are admitted in T.Y.B.Com / T.Y.BMS / T.Y.BBI. However, those students who have ATKT in both the years are not eligible to take admission in third year as per the University of Mumbai rules. Outside students will be admitted as per the merit depending on the availability of the seats.

5. M.Com-I:-

All seats will be filled as per the instruction of University of Mumbai on the basis of merit which will be decided by the marks obtained in B.Com examination of the University of Mumbai or any other recognized University.

- Before finalizing the admission guidance & counselling is provided to students.

❖ Roll-Call Policy: -

All data of admission of different courses (B.Com, BMS, BBI) is stored in respective department's office (soft & hard copies) along with the online forms showing detailed data inputs of all students enrolled. These records are available in several output forms very conveniently.

- **Student Records: -**

- a) Monthly attendance record & feedback of defaulter students.
- b) Record of fees in instalments & its recovery maintained by self-finance courses.

❖ Procurement policy of the college:-

For the purchase of stationary & equipment the following procedure is undertake.

1. If the amount of purchase is less than Rs. 50,000/- those are made by inviting quotation or through Government Rate Contract.
2. If the amount of purchase is more than Rs. 1,00,000/- then tenders are invited from suppliers.
3. Maintenance of Dead-Stock Register
4. Computerization & record maintenance of Library.

❖ Examination Committee: -

There are two examination committee created in the college to look after all the examination work (from accepting examination applications to preparation of time table & seating arrangements, besides conducting the college & university examination.) these examination committees are formed to conduct F.Y. & S.Y. examination as well as for conducting T.Y.B.Com & M.Com Examination at the University level. From the year 2011-12 University of Mumbai started online delivery of question papers for self-finance course only & after 2012 it applicable for B.Com & M.Com classes which is also done by examination committee for T.Y.B.Com, BMS, BBI.

- **Evaluation & Examination Procedure:-**

- a) The college has full-fledged examination committee conducting exams & maintaining updated concerned records.

- b) Periodic meeting of examination committee for conducting periodical class tests & semester exams of F.Y. & S.Y B.Com, BMS & BBI.
- c) In-house centralized assessment programme for quick feedback on evaluation.
- d) Grace marks are allotted to students by passing resolution with the consent of heads of the department, result committee & Principal.

❖ **Departmental & staff meetings: -**

The college ensures a system of participative management where by information flow & decision making processes are systematised & channelled through all key constituents of the college. The suggestions given by the local advisory committee are implemented by administrative staff under leadership & guidance of principal.

The heads of departments ensure the smooth functioning of the activities of the department in collaboration with other members of the department by conducting meetings every month.

Regular meetings of the staff are held to discuss & decide on policy matters relating to academics & administration as well as to get semester review.

For the smooth & effective functioning of the college interactions with stakeholders comprising of faculty, parents, alumni & students are regularly organised. Feedback received from faculty, students are considered for continuous review & revision which are relevant to changing needs of higher education.

❖ **Administrative Procedure: -**

- a) IFMS (Integrated financial Management System of Government of Maharashtra) under 'SEWARTH' software is used for disbursing salary of all the employees of the college which has helping for on-line payment of salary. Each employee has been given user ID & password for generating salary slips.
- b) Use of Tally as MIS tool for accounting.
- c) Daily rough cash book checked by accountant & Principal.
- d) Pre-planned administrative feedback meetings are conducted regularly.
- e) IQAC & LAL meetings for feedback & decision making.
- f) Periodic meetings of different committees for decision making.
- g) Departmental meetings on syllabus completion & correction feedback thereon.
- h) Maintenance of lesson note books by professors regarding completion of semester wise syllabus & administrative work allotted to them.

- **Research Administration: -**

Formation of Research Cell at the college level to monitor and review research activities undertaken by the faculties. The main objective of research cell is:

- a) To conduct workshops on research based activities to foster inquisitiveness in the minds of both faculties and students.
- b) To motivate faculties to register themselves for PhD and MPhil Programmes.
- c) To organise more seminars, conferences at the college level and also encourage staff to participate and present papers in various conferences and seminars.
- d) To encourage staff to apply for minor and major research projects at university and at UGC level.
- e) To organise research competition for students and faculties.

MIS

ANNEXURE iii – FOR ACADEMIC YEAR 2016-17

FOR (BMS) BACHELOR's OF MANAGEMENT STUDIES

YEAR	List of the course recognized by the University	Degree	No. of Divisions	Aided / Unaided	No. of Teachers Working		
					Male	Female	Total
2016-17	F.Y.BMS	Degree	2	Unaided	6	4	10
2016-17	S.Y.BMS	Degree	2	Unaided	5	5	10
2016-17	T.Y.BMS	Degree	2	Unaided	7	4	11

YEAR	Student Capacity	Students Enrolled
F.Y.BMS	120	132
S.Y. BMS	120	135
T.Y. BMS	120	130

ANNEXURE iii – FOR ACADEMIC YEAR 2016-17**FOR B.Com in BANKING & INSURANCE (BBI)**

YEAR	List of the course recognized by the University	Degree	No. of Divisions	Aided / Unaided	No. of Teachers Working		
					Male	Female	Total
2016-17	F.Y.BBI	Degree	2	Unaided	4	3	7
2016-17	S.Y.BBI	Degree	2	Unaided	4	2	6
2016-17	T.Y.BBI	Degree	2	Unaided	3	3	6

YEAR	Student Capacity	Students Enrolled
F.Y.BBI	120	127
S.Y.BBI	120	135
T.Y.BBI	120	132

MIS**ANNEXURE iii – FOR ACADEMIC YEAR 2016-17****FOR (B.Com) BACHELOR's of COMMERCE &
(M.Com) MASTER's of COMMERCE**

S r. N o	List of the course recognized by the University	Degree	No. of Divisions	Aided / Unaided	No. of Teachers Working		
					Male	Female	Total
1	F.Y.B.Com	Degree	5	Aided	19	08	27 (Full Time & Part Time)
2	S.Y.B.Com	Degree	5	Aided			
3	T.Y.B.Com	Degree	5	Aided			
4	M.Com-I (MORNING)	Master's	2	Aided			
5	M.Com-II (MORNING)	Master's	2	Aided			
6	M.Com-I & II(EVENING)	Master's	2	Unaided	6	2	08 (CHB)

YEAR	Student Capacity	Students Enrolled
F.Y.B.Com	600	585
S.Y.B.Com	600	587
T.Y.B.Com	600	515
M.Com I	240	263
M.Com II	240	201

ANNEXURE iv –**Two Best Practices****BEST PRACTICES - I****1) Title: ‘Shelter for the Stray’.****2) Goals:**

- a) To care for the street dogs and cats.
- b) To create interest in students and sensitize them towards about love for animals.

3) Context:

As an educational institution, we have to look beyond and develop the young generation which is kind towards animals on street. This programme was organised under the banner of ‘Yountre’.

4) Practices:

i) **Tie-ups with NGO’s:** Sydenham College is associated with various NGO to contribute their support to various social activities. To cite a few United Way, Paropkar, Goonj etc.

5) Evidence of Success:

Sydenham College retains its legacy in providing a helping hand for overall community development by undertaking and participating in various social activities. The adoption of stray dogs and cats, saw success and 20 dogs and cats were adopted by responsible citizens of Mumbai. These animals got permanent shelter, love and care. This will help in edifying the mind-set of students and bring about positive social transformation.

6) Problems encountered and Resources required:

a) Such activity requires support and teamwork not only from students but also from the people of society. The main challenge is to ensure the success ratio of such activities. Such programmes also require resources to support stray dogs and cats, which becomes beyond an educational institution.

BEST PRACTICES - II**1) Title: *Prayas: “An effort towards better tomorrow”***

2) Goals:

- a) To provide students an opportunity to contribute towards outreach programmes.
- b) To build CSR and good ethics in the minds of students by involving them in various societal development activities.
- c) To cultivate valour and humane spirit in students and make them a responsible citizens who will contribute towards nation building.

3) Context:

Being the foremost educational institution, it is the need of the hour to develop steadfast students who will strive to work for the society. This will help to build the bridge between the students and the society.

Sydenham College with its galore of students managed societies goes a long way in contributing towards development of the community through array of activities. Students collectively have done remarkable work by organising various social events within and outside the college thus reaching selflessly towards the community. This endeavour of Sydenham College reflects the humble hard work of students as well as teachers who are keenly involved in acting as catalyst for creating an enhanced future. We at Sydenham take small steps which ensure multiplier effect and thus making every *Prayas* an effort towards better future.

4) Practices:

NSS: The NSS Unit of Sydenham College is the foremost unit which conducts community service activities throughout the year. Students actively participate in all the activities which help to develop in them a sense of social and civic responsibility. It helps them in acquiring skills and devote their time for the service of the society. Following activities are undertaken that helps in nation building:

- a) **Pulse Polio Drive:** With global initiative of eradicating polio, students participate in Pulse Polio Immunization Drive with an objective of achieving hundred per cent coverage under Oral Polio Vaccine.
- b) **Free Dental Check-up Campaign at BMC Schools:** The camp commenced with dental awareness talk, educating students about common dental complaints, particularly stressing on tooth decay and gum diseases and measures to prevent from them.
- c) **STEM cell donor registration:** This campaign educated the students about to create awareness about the importance of stem donor.
- d) **Tree plantation drive:** As a part of Green India, students every year plants 2000 saplings within and outside the college which paves the way to improve the green cover in urban areas.

- e) **Rally on Road safety** was organised to create awareness about the rules and safety measures to be adhered while driving so as to reduce fatal accidents.
- f) **Blood Donation camp** is organised annually in the college and more than 100 units of blood are collected which enriches the life of many.
- g) College also organises workshops, seminars and lectures on various social topics which develops a sense of social responsibility in the minds of learners.
- h) NSS unit with the support of alumni has contributed immensely in construction of classroom and water tank in the rural school at Dahanu Tribal Village.
- i) Beach cleaning drive and station beautification project was undertaken by the students which a move towards Swachh Mumbai Abhiyaan

b) Social Service League:

The SSL unit of our college works for the social upliftment of the differently abled children and senior citizen by organising events within and outside the college. SSL boast of *Ek Koshish* a social initiative which provides platform for special children and senior citizens to showcase their talents. Apart from this volunteers also visit old age home orphanage during festive season to make them feel extraordinary.

c) **Women Development Cell:** Lectures, seminars and workshops by renowned personalities are organised every year to empower women. The Cell in collaboration with SHG's organises exhibition where the women sell handmade articles for sustainable livelihood.

d) **Girls Forum:** The forum had organised workshops on self-defence, lecture by lady gynaecologist thus ensuring safety and health of the girl students.

e) **Dramatic Society:** The society had organised though provoking dramas on social issues

f) **PSERF:** It is one of registered society which provides educational relief fund to students belonging to economically backward class.

g) **Sydenham College Co-operative Stores Ltd.:** This is a student managed registered society where students are given hands on training on practical business aspects, thus making them more employable.

h) **Skill Development Unit:** This unit organises certificate course for the students which provides industry related skill that helps them in securing better livelihood.

i) **DLLE:** In order to create more skilled workforce, there is a need to create variety of learning and training opportunities. Department of Lifelong Learning and Extension conducts variety of programs which harness the skills of the students.

j) **Gymkhana:** Sydenham College has an active gymkhana and every year more number of students participate in sports activities which inculcates in them a sense of healthy lifestyle and healthy competitive attitude. Further College also has state-of-art physical fitness center

which stresses the importance of physical fitness and wellness. Further the gymkhana department also organises yoga and meditation sessions which is a step towards stress free life. This helps the students and staff to contribute more towards development of the college as well as society.

k) As a part of energy conservation drive, college has installed solar panels which are positive step towards energy conservation.

l) Canteen wet waste are converted into compost which used as manure for plants. These creative and innovative ideas are shared by students in the vicinity which is move towards waste management.

5) Evidence of Success:

Sydenham College is known for retaining social development close to its heart. Various stakeholders are involved in creating a positive impact in the lives of deprived by organising community welfare programmes related to education, health care, cleanliness, hygiene, sanitation, physical fitness, women empowerment etc. College organizes various programmes throughout the year like blood donation camps, rallies, organising workshop and seminars, stalls of SHG's etc. Sydenham alumni have contributed immensely in social development activities. They have supported in constructing schools, donating stationeries setting up clean water tank in rural schools of Dahanu. Students of NSS/SSL have undertaken BMC school education project, where slow learners are given special tuitions for specified subjects so that they excel in their education. Apart from social development, Sydenham College employs various methods for sustaining environment by adopting various eco-friendly measures within and outside the campus. Thus Sydenham has a rich history of institutionalizing and ingraining social engagement rooted in the DNA of various stakeholders.

6) Problems encountered:

While undertaking any new initiative for social good, we encountered various challenges. For example, while undertaking free medical camps in village and slum area, people were reluctant to participate in the same as they had a sense of fear of getting diagnosed with some illness.

Further to sustain the impetus of students in participating in community welfare programmes is a daunting task, as they have to dedicate much of their time to academic activities as well.

Procuring sponsorship for conducting various social activities is a mammoth task.
